



Special Resolution to Amend Bylaws Annual General Meeting October 17, 2024

Whereas, the Cariboo Chilcotin Coast Tourism Marketing Association has reviewed its bylaws;
and

Whereas, the Cariboo Chilcotin Coast Tourism Marketing Association wishes to amend its
bylaws to amend language and increase accessibility for members; then

Be it Resolved that the following amendments to the current bylaws be approved by the
membership at the October 17, 2024 annual general meeting:

“To change” Bylaw (1.1 (f)):

Previous Bylaw (1.1 (f))
PART 1 - INTERPRETATION

“Registered address” of a stakeholder means his/her address as recorded in the **roster
of stakeholders.**

Proposed new Bylaw (2.4)
PART 1 - INTERPRETATION

“Registered address” of a stakeholder means his/her address as recorded in the
Association files.

“To change” Bylaw (2.2):

Previous Bylaw (2.2)
PART 2 – STAKEHOLDERS

There shall be two classes of stakeholders, namely voting and non-voting.

Proposed new Bylaw (2.2)
PART 2 – STAKEHOLDERS

There shall be two classes of stakeholders, namely voting and non-voting. **Any
stakeholder of either class may make written submissions for consideration at the next
director’s meeting.**

“To change” Bylaw (2.2(a)):

Previous Bylaw (2.2(a))
PART 2 – STAKEHOLDERS

Voting: All stakeholders of the Association that are in good standing and that have
contributed financially, to the Association through participation in the Municipal Regional



District Tax collection or a Cariboo Chilcotin Coast Destination Marketing Fee collection will be **considered a** Voting Stakeholders for a period of 12 months from the time of the most current financial participation and will be entitled to vote at any annual, regular or extra-ordinary meeting of the association.

Proposed new Bylaw (2.2(a))
PART 2 – STAKEHOLDERS

Voting: All stakeholders of the Association that are in good standing and that have contributed financially, to the Association through participation in the Municipal Regional District Tax collection or a Cariboo Chilcotin Coast Destination Marketing Fee collection will be Voting Stakeholders for a period of 12 months from the time of the most current financial participation and will be entitled to vote at any annual, regular or extra-ordinary meeting of the association.

“To change” Bylaw (2.2(b)):

Previous Bylaw (2.2(b))
PART 2 – STAKEHOLDERS

Non-Voting: **All stakeholders** of the Association that have not financially contributed to the Association through participation in the Municipal Regional District Tax collection or a Cariboo Chilcotin Coast Destination Marketing Fee collection in the preceding 12-month period will not be entitled to vote at any annual, regular or **extra-ordinary** meeting of the association.

Proposed new Bylaw (2.2(b))
PART 2 – STAKEHOLDERS

Non-Voting: **Stakeholders** of the Association that have not financially contributed to the Association through participation in the Municipal Regional District Tax collection or a Cariboo Chilcotin Coast Destination Marketing Fee collection in the preceding 12-month period will not be entitled to vote at any annual, regular or **extraordinary** meeting of the association.

“To change” Bylaw (2.3):

Previous Bylaw (2.3)
PART 2 – STAKEHOLDERS

Disqualification of a **Voting** Stakeholder

Any **voting** stakeholder acting against the purposes of the Association as outlined in the Association Constitution **and** Bylaws will be advised in writing of the discrepancy.



- a) The **voting** stakeholder will be given 20 business days from the receipt of the notice to remedy all areas of the discrepancy and provide a **written** submission to the CEO **in writing**.
- b) After review of the **voting** stakeholder's submission the CEO at **his/her** discretion **may** disqualify that **voting** stakeholder from receiving any further benefits of the Association.

Proposed new Bylaw (2.3)
PART 2 – STAKEHOLDERS

Disqualification of a Stakeholder

Any stakeholder acting against the purposes of the Association as outlined in the Association Constitution, Bylaws **and Code of Conduct** will be advised in writing of the discrepancy **by the CEO**.

- a) The stakeholder, **individual, business, association or government body**, will be given 20 business days from the receipt of the notice to remedy all areas of the discrepancy and provide a **written** submission to the CEO.
- b) After review **by the board of directors** of the stakeholder's submission **to the CEO**, **they may** at **their** discretion, disqualify that stakeholder from receiving any further benefits of the Association.

“To change” Bylaw (3.2):

Previous Bylaw (3.2)
PART 3 – MEETINGS OF THE STAKEHOLDERS

The annual general meeting of the stakeholders of the Association shall be held at any place within the Cariboo Chilcotin Coast region of British Columbia, on such day in each year and at such time as the board may **by resolution** determine. At annual general meetings there shall be presented a report to the stakeholders of the affairs of the Association, the auditor's report, any financial statements as shall be required by the Act, and other such information or reports relating to the Association's affairs as the board may determine.

Proposed Bylaw (3.2)
PART 3 – MEETINGS OF THE STAKEHOLDERS

The annual general meeting of the stakeholders of the Association shall be held at any place within the Cariboo Chilcotin Coast region of British Columbia **or be held virtually**, on such day in each year and at such time as the board may determine. At annual general meetings there shall be presented a report to the stakeholders of the affairs of the Association, the auditor's report, any financial statements as shall be required by the Act, and other such information or reports relating to the Association's affairs as the board may determine.



“To add” Bylaw (3.5(c)):

Proposed Bylaw (3.5(c))

PART 3 – MEETINGS OF THE STAKEHOLDERS

The quorum of an extraordinary general meeting shall be ten (10%) percent of the voting stakeholders.

“To change” Bylaw (4.2):

Previous Bylaw (4.2)

PART 4 – PROCEEDINGS AT GENERAL MEETINGS

A quorum of a general meeting **or an extra-ordinary general meeting** shall be five (5%) percent of the voting stakeholders.

- a) No business, other than the election of a chairperson and the adjournment or termination of the meeting, shall be conducted at a general meeting at the time when a quorum is not present.
- b) If at any time during a general meeting there ceases to be a quorum present, business then in progress shall be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Proposed new Bylaw (4.2)

PART 4 – PROCEEDINGS AT GENERAL MEETINGS

A quorum of a general meeting shall be five (5%) percent of the voting stakeholders.

- c) No business, other than the election of a chairperson and the adjournment or termination of the meeting, shall be conducted at a general meeting at the time when a quorum is not present.
- d) If at any time during a general meeting there ceases to be a quorum present, business then in progress shall be suspended until there is a quorum present or until the meeting is adjourned or terminated.

“To change” Bylaw (4.8(b)):

Previous Bylaw (4.8(b))

PART 4 – PROCEEDINGS AT GENERAL MEETINGS

Voting shall be by show of hands, except when three (3) or more voting stakeholders request by secret ballot.

Proposed new Bylaw (4.8(b))



CARIBOO
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COAST

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PART 4 – PROCEEDINGS AT GENERAL MEETINGS

- a) Voting shall be by show of hands, except when three (3) or more voting stakeholders **so** request by secret ballot.

“To change” Bylaw (4.9):

Previous Bylaw (4.9)

PART 4 – PROCEEDINGS AT GENERAL MEETINGS

CCCTA Proxy Form for General Meetings

Proposed new Bylaw (4.9)

PART 4 – PROCEEDINGS AT GENERAL MEETINGS

CCCTMA Proxy Form for General Meetings

“To change” Bylaw (12.1):

Previous Bylaw (12.1)

PART 12 – ACCOUNTS/AUDIT

The accounts of the Association shall, within a reasonable time after the end of the fiscal year, be examined and their correctness ascertained and certified by one or more recognized accountants and a report shall be available to all voting stakeholders no later than two (2) days prior to the Annual General Meeting.

Proposed new Bylaw (12.1)

PART 12 – ACCOUNTS/AUDIT

The Directors shall cause the books of accounts of the Association to be audited at least every year, and a report shall be available to all voting stakeholders no later than two (2) days prior to the Annual General Meeting.

“To delete” Bylaw (12.2):

Previous Bylaw (12.2)

PART 14 – ACCOUNTS/AUDIT

The Directors shall cause the books of accounts of the Association to be audited at least every year.