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## CCCTA Board of Directors - Call for Nominations

### Board of Directors Role

Outward vision rather than internal preoccupation,  
Encouragement of diversity in viewpoints,  
Strategic leadership more than administrative detail,  
Clear distinction of Board and CEO roles,  
Collective rather than individual decisions,  
Future rather than past or present, and  
Proactively rather than reactivity.

### Purpose of the Board of Directors

The purpose of the Board, on behalf of the Cariboo Chilcotin Coast Tourism Association, is to ensure that the Association sets and pursues strategic direction to achieve its mission within legal and ethical boundaries and the Board's policies.

### Membership on the Board

The Board shall consist of not more than 9 Directors including the Chair, Vice Chair and Secretary/Treasurer and 3 sub-regional representatives, who are voted onto the Board at the Association's Annual General Meeting for a two-year term.

### Responsibilities

- a) Developing the CCCTA's strategic direction.
- b) Communicating at the political level issues of concern to the CCCTA and maintaining appropriate political direction.
- c) Appointing the CEO and monitoring his/her performance.
- d) Providing counsel to the CEO.
- e) Reviewing the CEO's performance annually against the progress of the Strategic Plan and Board-approved policies.
- f) Approving major policies and procedures i.e.: annual operating and capital budgets; annual financial statements; the CEO's compensation.
- g) Safeguarding the association's resources.
- h) Ensuring that communication and consultation with stakeholders is effective and appropriate.
- i) Recommending appointment of external auditors and approving auditor's fees.
- j) Monitoring organizational performance.
- k) Evaluating Board performance and submitting annual report to AGM.
- l) Planning for Board succession (directors and officers).

The CCCTA board meets via conference call, web conference and in person at various venues throughout the region, travel expenses are reimbursable.

**Positions to be filled:**

Sub-Regional Director - Director must reside in the sub-region and may only be nominated by the sub-region members.

Coast Sub-Regional Director  
Cariboo Sub-Regional Director  
Director at Large  
Director at Large  
Director at Large  
Director at Large (1 year term)

Nominations will be received up to November 9, 2020 as per the Constitution & Bylaws.

**PART 8 – NOMINATION AND ELECTION OF DIRECTORS**

- 8.1 The Nominating Committee is the Governance Committee. The committee shall meet and prepare a slate of nominations for the ensuing year. This slate may only include voting stakeholders of the Association that are in good standing.
- 8.2 No further nominations shall be accepted within 7 days of the AGM.
- 8.3 Candidates must be in attendance at the AGM for election or acclamation, unless the current Board Chair, Governance Committee Chair, and CEO (or their designate(s)) all agree that due to unusual circumstances such attendance be waived.

**AND**

2.2 Classes of Stakeholders

- a) *Voting: All stakeholders of the association that are in good standing and that have contributed financially or CCCTA approved in-kind, to the Association and/or the Association's owned entities through participation in any marketing project of the Association will be considered a Voting Stakeholder for a period of 13 months from the time of the most current financial participation and will be entitled to vote at any annual, regular or extra-ordinary meeting of the association.*

To be eligible as a director for the Cariboo, Chilcotin and Coast Sub-Regions (respectively), a nominee must reside in the Cariboo, Chilcotin and Coast Sub-Regions (respectively) and can only be nominated by stakeholders residing in the Cariboo, Chilcotin and Coast Sub-Regions (respectively).

The remaining Directors at Large may be nominated by any stakeholders.

Terms of the directors shall be two years in length.

Please submit all nominations to the CCCTA office as below, if you have any questions regarding the nominations or eligibility you may contact the office, or the Nominating Committee contact Andre Kuerbis as below:

Email: [amy@landwithoutlimits.com](mailto:amy@landwithoutlimits.com)



**BOARD OF DIRECTORS  
NOMINATION FORM**

\_\_\_\_\_   
print name of nominee

Of \_\_\_\_\_   
print name of business or association

Nominee hereby agrees to be bound by the Code of Conduct and the Conflict of Interest Guidelines in the CCCTA Governance Manual if elected or acclaimed.

\_\_\_\_\_   
signature of nominee

\_\_\_\_\_   
date

Nominated by \_\_\_\_\_   
print name of nominator

Of \_\_\_\_\_   
print name of business or association

\_\_\_\_\_   
signature of nominator

Seconded by \_\_\_\_\_   
print name of seconder

Of \_\_\_\_\_   
print name of business or association

\_\_\_\_\_   
signature of seconder

**N.B.**  
Nominee, nominator, and seconder must all be voting stakeholders of CCCTA