



Excerpts from Board Governance Manual, 2012

Code of Conduct

Each Member Shall:

- a. Act honestly and in good faith and in the best interests of the Association when working on CCCTA/CCCTMA business and will not put allegiance to another group ahead of their commitment to the CCCTA/CCCTMA;
- b. Not communicate confidential information to anyone not entitled to receive the same;
- c. Not use information, confidential or otherwise, that is gained in the execution of his/her office and is not available to the stakeholders of the Association generally, to further or seek to further the director's private pecuniary or other interest;
- d. Not use his/her position as director to secure special privileges, favours or exemptions for himself/herself personally or for any other person;
- e. Not place himself/herself in a situation where he/she may be under obligation to someone who has business dealings with the Association and who would benefit from special consideration or treatment;
- f. Not use his/her position to influence a decision to be made by another person to further the director's private pecuniary or other interest;
- g. Avoid any situations that could cause any person to believe that he/she may have brought bias or partiality to a question before the Committee/Board;
- h. Members will disclose their involvements with other organizations, with vendors, or any other Associations that might produce a conflict;
- i. Be loyal to the Association. When a decision has been made, he/she has an obligation to defend and explain it publicly even if he/she disagrees with the decision of the majority. If unable to do this, he/she must decide to remain with the Board and lobby from within to reverse the decision, or to resign, but will not publicly speak out; and
- j. Promote CCCTA/CCCTMA in the Community:
 - i. Be an advocate for CCCTA/CCCTMA in your community;
 - ii. If you cannot say something good publicly about CCCTA/CCCTMA, do not say anything.